Eastern Pennsylvania Soccer Association Referee Program

Entry Level Hosting Requirements

October 2023

Organizations interested in hosting an entry level referee clinic must adhere to all requirements below.

To successfully complete the Entry Level Course, Referee Candidates must:

- o Complete Online lessons
- o Attend an in-person session
    - In-person sessions will consist of 3 hours of classroom and 3 hours of on field training
- o Complete appropriate background clearances

To host an Entry Level Field Session:

1. **Sponsoring Organization appoints a Representative**

2. **Entry Level referee sessions will be hosted:**
    i. Between 3rd weekend in March and 3rd weekend in November if field portion will be outside.
    ii. Any time of year if the field portion will be indoor.

3. **Representative obtains a Classroom <u>and</u> a Soccer Field**
    a. **Classroom/Indoor Room**
        i. Must be available the week prior to **or** the same day as the Field session.
        ii. Must be able to accommodate up to 30 students
        iii. Must be available for 3 hours
        iv. Must have a room with electricity to hook up audio/visual aids (projector or laptop provided by EPSARC) to a screen or wall.
    b. **Soccer Field or Large Gym (indoor locations may be used upon approval)**
        i. Field should have proper goals and field markings
            1. Field may be full size or small-sided, outdoor or indoor
        ii. Field must be available for 3 hours
            1. May be on any day at any time (after the classroom or the same day as)
        iii. Proof of field reservation may be required to avoid conflicts with other facility activities
        iv. Bathrooms or port-a-pots must be available for participants
    c. **If classroom and field sessions are on the same day, and both facilities are available**, the option of moving back and forth between the two locations during the 6 hours may be utilized.

4. **Representative submits a Host Request to EPSARC**
    a. Application to Host
        i. Must be received a minimum of <u>30 days prior</u> to the requested date
        ii. Requests will be reviewed in the order in which they are received
        iii. Upon approval, Field Session will be available for Referee Candidate registration via their account in EPSARC.org

   iv. Enrollment
      1. Maximum # of Referee Candidates: 30
      2. Minimum # of Referee Candidates: 10
         a. A Field Session may be cancelled if the minimum # is not achieved

5. **Referee Candidate Entry Level Registration**
   i. Fee - $110.00
   ii. Register via EPSARC.org
   iii. Upon registration, each Referee Candidate will enroll in the Online Lessons clinic.
      1. Registrants will complete the online lessons
      2. Once lessons are done, they will pick a Clinic to transfer to.
      3. [Background clearances](#) must be received before a person can be approved as a referee, although they're not required for attendance at the clinic.

6. **Inclement Weather/Field Conditions**
   a. In the event of inclement weather (lightning, severe rain, snow) or field closure due to unsafe or extenuating conditions, the Field Session will be rescheduled.
      i. A new Host Request form must be submitted
      ii. In the event a candidate cannot attend the rescheduled field session, they will receive credit to attend another upcoming clinic.

7. **Representative MUST be present at the beginning of each session (does not need to stay)**
   a. Ensure the accessibility of the classroom and reserved field
   b. Meet the Lead Instructor
      i. Ensure bathrooms, parking, etc. are all accessible.

8. **Referee Candidate Field Session Participation**
   a. Referee Candidates should arrive to the Classroom and Field Session properly equipped as a referee
      i. Uniform- shirt, shorts, socks
      ii. Whistle, referee wallet, yellow card, red card, flags
         a. [Official Sports Referee Starter Kit](#)
      iii. Candidate must be present for the full duration of each

9. **Questions**
   a. Clinic Requirements – [Office](#)
   b. Registration – [Joanne Neal](#)

10. **I have read and will comply with the above information. Enter code EPA2023 on the request form.**